

Select Committee Agenda



Housing Select Committee Tuesday, 8th March, 2016

You are invited to attend the next meeting of **Housing Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Tuesday, 8th March, 2016
at 5.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

M Jenkins 01992 56 4607 mjenkins@eppingforestdc.gov.uk

Members:

Councillors S Murray (Chairman), A Mitchell (Vice-Chairman), K Chana, R Gadsby, L Girling, S Kane, J Lea, C Roberts, B Rolfe, G Shiell, J H Whitehouse and W Marshall (Tenants and Leaseholders Federation)

SUBSTITUTE NOMINATION DEADLINE:

16:30

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (MINUTE ITEM 39 - 23.7.02)

(Director of Communities) To report the appointment of any substitute members for the meeting.

3. NOTES OF THE LAST MEETING (Pages 5 - 8)

To agree the notes of the last select committee meeting held on 12 January 2016 (attached).

4. DECLARATIONS OF INTEREST

(Director of Governance) To declare interest on any items on the agenda.

In considering whether to declare a pecuniary or non-pecuniary interest under the Code of Conduct, Overview and Scrutiny members are asked to pay particular

attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a pecuniary or non-pecuniary interest in any matter before an Overview and Scrutiny Committee which relates to a decision of or action by another committee or sub-committee of the Council, a Joint Committee or Joint Sub-Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE/WORK PROGRAMME (Pages 9 - 18)

(Chairman/Lead Officer) Attached is the draft proposed Terms of Reference and Work Programme for the select committee. The select committee will receive a brief presentation from the Lead Officer for the select committee on identifying the relevant priorities and work areas for 2015/16. These drafts will be recommended to the Overview and Scrutiny Committee for approval.

6. DATA QUALITY STRATEGY 2016/17 - 2018/19 (Pages 19 - 28)

(Director of Governance) To consider the attached report and appendix.

7. HOUSING SERVICE STRATEGY ON EMPTY PROPERTIES (3 YEAR REVIEW) (Pages 29 - 42)

(Director of Communities) To consider the attached report.

8. 12 MONTHLY PROGRESS REPORT ON HOUSING BUSINESS PLAN ACTION PLAN 2015/16 (Pages 43 - 52)

(Director of Communities) To consider the attached report.

9. HRA BUSINESS PLAN 2016/17 (Pages 53 - 170)

(Director of Communities) To consider the attached report.

10. HOUSING KEY PERFORMANCE INDICATORS (KPI) - QUARTER 3 (Pages 171 - 190)

(Director of Governance) To consider the attached report and appendix.

11. HOUSING KEY PERFORMANCE INDICATORS (KPI) - TARGETS FOR 2016/17 (Pages 191 - 196)

(Director of Governance) To consider the attached report and appendix.

12. FUTURE MEETINGS

This is the last select committee meeting of the current Council year. The first select committee meeting scheduled for the new year would have been held on Monday 20 June 2016, however due to the announcement that the EU Referendum will be taking

place on 23 June, this meeting has now been re-scheduled to Monday 27 June so that the committee rooms can be used for election preparation purposes.